

The Internet and the New Approach to Information. Receiving, Analyzing, Processing and Storing of Information in the Media Based on the Global Network

Dr. Radoslav Spassov

Information is the most popular tool nowadays. It takes very important place in our life. Technology is essential for everyone who is involved in distribution of information.

Main problems are operations, saving and arrange the data in more systematic way.

The Global Network creates conditions for change in perceiving the time within Internet.

The science progress has direct or indirect impact on every aspects of people's life. It also changes both the way of communication between individuals and the way information reach people. Leading method for spreading information is through the Internet.

The preparations of our classification scheme depends on our work with the themes of the material so far or be historical (chronological) principle – according to dates of receipt. Creating separate folders according to the importance of the preserved materials will provide greater clarity of the archive, and if necessary they will create subfolders that are correlated with the main features as close as or similar characteristics. We need to remember that creation of very large files in the archive volumes will create a lot of extra work. The efficiency of work depends on how quickly and easily the data can be found by description.

When working with data the most important is handling and proper storage so we can use it in the future.